

CONSTITUTION OF THE COLUMBIANA COUNTY JR. FAIRBOARD

Article 1—Name

This organization shall be known as the Columbiana County Jr. Fairboard.

Article 2—Purpose

The purpose of this group shall be to promote the welfare of Columbiana County youth through their activities and exhibits at the Columbiana County Fair. Wherever possible, activities of the Jr. fair exhibitors shall be coordinated for the benefit of the total group; to develop Jr Fairboard members in the areas of leadership, communication and cooperation, through education, project development and planning of Jr Fair activities that involve all county youth organizations participating in the Columbiana County Jr. Fair. At all times the Columbiana County Jr. Fair shall cooperate with and be under the supervision of the Columbiana County Sr. Fairboard and the Jr. Fair Advisory Committee.

Article 3—Membership

Any youth living in Columbiana County and/or belonging to an organization within Columbiana County that participates in the Jr. Fair shall be eligible to be a member of the Columbiana County Jr. Fairboard.

SECTION A— The Jr. Fairboard shall consist of at most 40 total members from 4-H, FFA, FCCLA, Grange, Boy & Girl Scouts, Camp Fire, Farm Bureau and any other county youth organization chosen by the Advisory Committee.

SECTION B— Any other youth organization indicating an interest in the Jr. Fair can be admitted through the recommendation of the Jr. Fairboard.

SECTION C— The above Board members shall be 15-19 years of age. The members shall be selected by application and interview for a term of one year and a maximum of three years. A member may serve additional terms after completing the application and selection process. Interviews are not required for returning members unless requested by either party. An annual member evaluation will be completed by the Advisory Committee after the fair. Former members may serve as a Auxiliary member at the discretion of the Advisory Committee.

SECTION D— Presentation Requirements:

Board members are representing the Columbiana County Jr. fair as an organization and must follow these requirements:

1. No Foul Language
2. No Foul Actions
3. If a Board member is elected Show Superintendent, they must wear their Jr. Fairboard t-shirt during the entire length of the show.

Article 4—Advisory Committee

SECTION A— The members of the Advisory Committee shall be three Sr. Fairboard members; the County 4-H Extension Professional; the Vocational Agriculture Instructors; the Vocational Home Economic Instructors, Farm Bureau, Camp Fire Council, Grange and Scout Representatives, Jr Fair Coordinator, 4-H Program Advisory Committee Chairperson, Jr Fairboard President and one adult from any other youth organization represented on the Jr. Fairboard.

SECTION B— The Chairperson of the Advisory Committee shall be a Sr. Fairboard member appointed by the President of the Sr. Fairboard.

Article 5—Jr. Fair Coordinator

A Jr. Fair Coordinator will be appointed by the Advisory Committee, to be approved the Sr. Fairboard annually, to coordinate Jr. Fair.

Article 6—Assistant Jr. Fair Coordinators

Assistant Jr. Fair coordinators will be appointed by the Advisory Committee, to be approved by the Sr. Fairboard annually, to assist the Coordinator. The Assistants will give of their time as volunteers and may perform the duties of the Jr. Fair Coordinator in his/her absence.

Article 7—Organization and Meetings

SECTION A—The Jr Fairboard members shall meet and elect the following officers: President, Vice President, Secretary, Assistant Secretary/News Reporter, and Treasurer. Officers will serve a one year term until their successors are elected.

SECTION B—All officers shall be elected from the membership of the Board. Elections will be held at the November meeting.

SECTION C— Meetings of the Jr Fairboard may be called by the President of the Jr Fairboard and/or the Chairperson of the Advisory Committee.

SECTION D—Meetings will be held the 2nd Monday of each month at 7:00 p.m. February—December. All meetings will typically be held at the fairgrounds., except during winter months when the meetings will be held at the Fair Administration Building. November will be the month where the new members will begin their term.

SECTION E—Sequence of events: The Board shall adhere to the following schedule. Changes may be made if the President of the Jr. Fairboard or Chairperson of the Advisory Committee agrees to them.

1. Roll Call
2. Visitors
3. Minutes
4. Financial Reports
5. Committee Reports
6. Unfinished Business
7. New Business
8. Announcements
9. Adjournment

Article 10—Qualifications for Officers and Board Members

SECTION A— All officers and Board Members must be members of their respective organizations for the current year of their selection and continue in such activity while serving on the Board.

SECTION B—A vacancy occurring on the Board shall be filed by appointment.

SECTION C—A vacancy in any office shall be filled by a majority vote of the Board members present at the next meeting after the vacancy occurs, a quorum must be present.

SECTION D—The position of a Board member who misses four meetings will be declared vacant. After a member misses two meetings a warning letter will be sent. The warning letter shall be mailed certified with signature required. Once a member has had four total absences, a letter shall be sent stating that their position has been declared vacant, that organization may replace the member up to the month of May. After the May meeting, no new members may join the Board.

SECTION E—An excused absence is when a member has notified the President, a member of the Advisory Committee, Jr. Fair Coordinator or the Extension Professional to let them know why they will miss the meeting.

SECTION F—An unexcused absence is when a member misses a meeting and has not notified any member of the Advisory Committee, the Extension Professional, Jr. Fair Coordinator or the President.

SECTION G—To hold an office, a member must have served one full year on the Board.

SECTION H—Members must work a minimum of 16 hours at work days in order to receive the identification badge for the current fair.

Article 11— Duties of Officers

SECTION A—It shall be the duty of the President to preside at the sessions of the Board and see that the rules of the organization are enforced. The President, with the help of the Advisory Committee, shall assign the superintendents to their respective departments and appoint committees as necessary.

SECTION B—It shall be the duty of the Vice President to assume the duties of the President in his/her absence.

SECTION C— It shall be the duty of the Secretary to keep a record of all the proceedings and business of the organization and perform any other duties pertaining to the office of Secretary.

SECTION D— It shall be the duty of the Treasurer to keep an accurate record of all financial transactions. The Treasurer will make a final budget report at the end of the calendar year.

SECTION E—It shall be the duty of the Assistant Secretary/News Reporter to submit articles to local newspapers on Board activities and projects.

Article 12—Amendment

This constitution may be amended at any meeting of the Jr Fairboard by a two-thirds vote of the Board, provided that the proposed amendment has been approved by the Advisory Committee and that each Jr. Fairboard member has given written notice one week in advance of the meeting for considering the amendment(s).